

## Children and Young People Scrutiny Committee Correspondence Report summary 2014 – 15 & 15 - 16

Committee date	Recipient	Subject and Information requested	Response Required	Response date	Response received	Future Action
11 November 2014	Cllr Magill	Estyn Recommendation progress report	Actions to address the deterioration of 2 performance indicators	22 May 2015 from Cllr Merry	Details of the processes put in place to address the increased number of exclusions in certain schools Consultation on a strategy for reducing fixed term exclusions has been completed	Committee to continue to Monitor progress in addressing the Estyn recommendations and reduce exclusions
10 March	Cllr Magill	Corporate performance,  Estyn monitoring  National Categorisation  SOP refresh	More timely performance reports Concern about self evaluation  Transition to high school concerns  Involve third sector in community facilities discussions Details of nursery provision across the		Awaiting response	Copies of latest self evaluations  Report back transitions arrangements  Evidence of improvements in future categorisation reports

<b>Committee date</b>	<b>Recipient</b>	<b>Subject and Information requested</b>	<b>Response Required</b>	<b>Response date</b>	<b>Response received</b>	<b>Future Action</b>
10 April	Cllr Lent	Integrated family Support Team  Quarter 3 report  Recruitment and retention of social workers  Cabinet responses  Audit Committee correspondence	Concerns about funding and request for further information in future reports  A robust exit strategy be developed for the managed team  Concern about the timeliness of the recruitment of social workers  Further update on CHAD action plan	12 May 2015	Share concern and representations have been made to the Welsh Government. Information provided in separate email  Explanation of robust exit strategy which has been put in place. Further report presented to June Committee Cllr Hinchey to respond  Chad action plan to be presented to September committee	Updated report next year  Further report to committee  Further update to Committee  Continue to monitor
	Cllr Hinchey	Recruitment and retention of social workers	Concern about the timeliness of the recruitment of social workers	15 May 2015	Full response to committee's concerns, providing detailed analysis of vacancies, process timeline as well as a copy of the recruitment action plan.	Continue to Monitor vacancy rates

<b>Committee date</b>	<b>Recipient</b>	<b>Subject and Information requested</b>	<b>Response Required</b>	<b>Response date</b>	<b>Response received</b>	<b>Future Action</b>
12 May 2015	Cllr Lent	<p>Membership of Safeguarding Board,</p> <p>concerns around training.</p> <p>Improve scrutiny arrangements</p> <p>Quarter 4 Performance</p> <p>Draft Early Help Strategy</p>	<p>Board needs clear Membership</p> <p>Training programme must be in place by June 2015</p> <p>Progress on Mash</p> <p>Management actions to improve Timeliness of initial assessments</p> <p>Clarification of the level of sickness</p> <p>Details of Partner agencies to be included</p> <p>communication and awareness is</p>	10 June 2015	<p>Membership to be made clear</p> <p>Progress will be monitored to ensure completion by end of June</p> <p>Progress on Mash to be reported to June meeting</p> <p>This is being treated with the utmost priority. With marked improvements expected in quarter one</p> <p>Clarification of sickness level</p> <p>Details will be included</p> <p>Communication is a key role for all partners</p>	<p>Scrutiny of Annual report</p> <p>To be included in the Committee's work programme</p>

<b>Committee date</b>	<b>Recipient</b>	<b>Subject and Information requested</b>	<b>Response Required</b>	<b>Response date</b>	<b>Response received</b>	<b>Future Action</b>
12 May 2015	Cllr Magill	Estyn Visit Monitoring Letter  Quarter four performance report	<p>Members sought assurance that the comments and advice from Estyn are reflected in the Action Plan</p> <p>Directorate should maximise its efforts to reduce the level of Neets and vulnerable pupils</p> <p>School are provided with advice and support to introduce the new curriculum</p> <p>Develop a long term strategy to improve attainment at Key Stage 2</p> <p>Investigate alternative ways to</p>	30 June 2015	<p>Assurance provided that the Action Plan reflects all the comments and advice provided by the Inspectors at the meeting.</p> <p>The action plan includes significant focus on these two areas and a further report will be present to the July Committee</p> <p>The Central South Consortiums (CSC) 'Qualified for Life' team is providing comprehensive support.</p> <p>This is inherent within the Directorates and Consortium's strategy.</p> <p>Consideration is being given to the consultation</p>	

<b>Committee date</b>	<b>Recipient</b>	<b>Subject and Information requested</b>	<b>Response Required</b>	<b>Response date</b>	<b>Response received</b>	<b>Future Action</b>
			undertake SOP consultation.		process.	
9 June 2015	Cllr Lent	Children's Services delivery Plan  Multi Agency Safeguarding Hub	Reprioritise actions to enable actions to be completed as soon as possible  Make every effort to sustain the current caseload averages  Committee to be kept informed of plans to investigate any alternative service provisions.  Provide further progress reports on the development of the MASH		Awaiting response	
9 June 2015	Cllr Merry	Education Delivery Plan	To amend the Plan to: Clearly identify a long term strategy for school improvement		Awaiting response	

		Needs	<p>Reprioritise the actions so that those that can be completed quickly are shown as such</p> <p>Review the categorisation of pupils to reflect their first language and not ethnicity</p> <p>Include in future to include an action on training of school governing bodies</p> <p>Provide to a future meeting a report on the Council's traineeship and how it can help Needs</p> <p>Provide a report to a future meeting on the progress being made by the Cardiff Partnership Board on its work stream Engagement and</p>			
--	--	-------	--	--	--	--

			Progression.			

### Inquiry Letters

Outcome Letter date	Recipient	Subject of Investigation	Key Findings and Recommendations	Response date	Response received	Future Action
1 December 2014	Cllr Magill	Recruitment and Appointment of Local Authority School Governors	<p>Cardiff's Recruitment and Appointment Process</p> <p>School Governing Bodies must have the appropriate Skills</p> <p>Ward Councillors</p> <p>Role of Governors</p>	29 December 2014	Cabinet supported the recommendations and Council agreed to establish a Governor Appointment panel	Phase two of investigations to be undertaken late spring.